

Date: ____/____/20____

To

The Section Officer (Admn),
National Informatics Centre,
Assam State Centre,
Old Gana Sewa Bhawan,
Assam Sachivalaya,
Dispur, Guwahati -781006.

Option for Pay Fixation

Sir,

With reference to Notification / Order No. _____
Dated _____ regarding promotion from the post of _____ to
_____, I, hereby opt for pay fixation from:

a	The date of increment	
b	The date of Promotion	

Signature _____

Name :

Designation:

Emp. Code:

Tel. No.:

Email: