

Government of India
Ministry of Communication & Information Technology
Department of Information Technology
NATIONAL INFORMATICS CENTRE
Arunachal Pradesh State Centre
Circuit House Complex C-Sector
Itanagar.

Subject:-**Approval for reimbursement of expenditure from PMT. CASH IMPREST.**

The undersigned has spent an amount of Rs. _____ (Rupees _____
_____ only) towards _____
_____ Vide Cash Memo No./Bill No./Receipt No. _____
dated _____ of M/s _____
for official purpose/use. Necessary entries in the _____ Register/Book have
been made and certificate has been endorsed on the body/back of the vouchers.

SIO(ASU)&HO(NE) may kindly approve the expenditure of Rs. _____
(Rupees _____ only) and re-imburse the amount to
Shri _____ from the PMT.Cash Imprest.

The expenditure is debitable to _____.

(_____)

SIO(ARSC)